

Reference Form

To enable your referees to complete this reference form you will need to select the work categories you would like to be registered for. For each of the work categories you choose, two references will be required. To view a list of the work categories and to download more reference forms please visit our supplier zone at www.constructionline.co.uk

Hints and tips on how to complete this form can be found overleaf.

Supplier Name:	Constructionline registration number
G M Decorating Ltd	38931

Performance rating – Please rate supplier's performance using a scale of 1 – 10 in the grid below

Totally dissatisfied		Mostly dissatisfied		Neither satisfied nor dissatisfied		Mostly satisfied		Totally satisfied	
1	2	3	4	5	6	7	8	9	10

Category of work <small>Please refer to the Constructionline work category list by visiting www.constructionline.co.uk then pick your selected category titles as per the example below.</small>	Value <small>For contractors This is the Contract value and for consultants this is the fee value</small>	Date contract was completed	Overall quality of product or commission	Overall quality of service	Defects at the time of delivery or completion	Completion of contract to agreed cost	Contract completed to agreed time	Safety
For example: Building (Design & Construct)	£ Amount highest value refs available	Month / Year	9	8	9	8	9	8
DECORATION	£120K	NOV 15	9	9	9	9	10	9

Other Comments (please use a separate sheet if necessary)

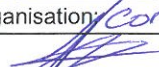
WORKS TO A SHELTERED HOUSING SCHEME - RESIDENT AND CLIENT VERY HAPPY.

Will you consider this supplier for future contracts? (Please mark with an 'X')

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Constructionline may need to contact you briefly to verify the information above so please ensure you provide either a telephone number or email address in the box below.

Reference completed by:

Your name: DEAN BOUCHER	Organisation: MITIE
Position in organisation: CONTRACTS MANAGER	
Signature: 	Email address: dean.boucher@mitie.com
Phone number: 07469 030472	Date: 18-11-15

Please return this form to: Constructionline, PO Box 6441, Basingstoke, Hampshire, RG21 7FN.
Fax: 0844 892 0315, Email: constructionline@capita.co.uk

Hints and Tips
on KPI Feedback/References